

# Financial Management

## BENEFITS

**Improve control over your payables.** Manage your expenses more effectively with comprehensive vendor information, payment scheduling and tracking, and up-to-the-minute answers to your current cash flow status questions.

**Manage your vendors effectively.** Save time and improve efficiency by streamlining vendor information for instant recall of billing, payment discounts, and other information any time you need it.

**Enhance your productivity.** Reduce your overhead costs and empower your employees with automated payment vouchers and scheduling, customized documents, and intuitive transaction entry.

**Keep vital information at your fingertips.** Find the information you need to make better business decisions with easy-to-use inquiry tools and windows, along with a comprehensive suite of reports that enable you to accurately analyze your accounts payable activities.

**Simplify expense allocation.** Simplify the task of deferring payments or costs over multiple periods with automatically managed calculations and journal entries customized to fit your business needs.

## Payables Management in Microsoft Dynamics GP

Improve your control over expenses with up-to-the-minute information. Payables Management in Microsoft Dynamics™ GP helps you make smarter and faster decisions about your payables. Manage your vendors more effectively, and provide effort-saving automation of many routine or complex tasks, which helps ensure a greater return on your investment.

**Vendor List (Total Amount Paid):**

Vendor ID	Total Amount Paid
ACE TRAVEL0001	\$6,501.79
ADKEM0001	\$0.00
ADVANCE0001	\$74,834.85
ALLENSON0001	\$11,568.76
AMERICAN0001	\$22,500.00
ASSOCIAT0001	\$333.93
AT FRACTI0001	\$86,016.41
BURNETT110001	\$10,837.38
BUSINESS MAG	\$50.00
BUSINESS0001	\$9,939.30
CAPITALP0001	\$46,826.77
CARLSON0001	\$1,112.89

**Transaction List:**

Vendor ID	Voucher Number	Due Date	Amount Remaining	Amount Paid
ADVANCE0001	00000000000002	11/22/2003	\$0.00	\$2,838.54
ADVANCE0001	00000000000002	12/29/2003	\$0.00	\$5,561.34
ADVANCE0001	00000000000002	1/16/2004	\$0.00	\$8,359.22
ADVANCE0001	00000000000002	2/15/2004	\$0.00	\$15,736.74
ADVANCE0001	00000000000003	3/1/2004	\$0.00	\$42,121.46
ADVANCE0001	00000000000004	9/2/2006	\$0.00	\$146.20
ADVANCE0001	00000000000004	2/12/2007	\$0.00	\$30.25
ADVANCE0001	00000000000004	2/28/2007	\$103.79	\$0.00

**Vendor List (Detailed):**

Vendor ID	Phone Number	Contact
ACE TRAVEL0001	(298) 555-0101	Greg Powell
AUSTRALIA	(000) 000-0000	
ADVANCE0001	(818) 555-0102	Janice Berman
ALLENSON0001	(312) 555-0102	Doug Allen
AMERICAN0001	(312) 555-0104	Dan Martin
BARB0001	(318) 555-0176	
ASSOCIAT0001	(800) 555-0107	Wade Tompsson
ATTRACTIVE TELEPHONE CO.	(312) 555-0106	Fred Marks
AUTO FINANCE	(614) 555-0126	Leslie Guitter
BEAUMONT CONSTRUCTION	(312) 555-0110	Phil Beaumont
BERGERON COMMUNICATIONS SOL.	(514) 555-0102	Francine M. Bergeron
BLOOMINGTON COUNTY	(312) 555-0111	County Treasurer
BURNETT TRAVEL ASSOCIATES	(520) 555-0112	Patricia Owen
BUSINESS EQUIPMENT CENTER	(418) 555-0113	Beverly Gates
BUSINESS MAGAZINE	(000) 000-0000	
CAPITAL PRINTED CIRCUITS	(804) 555-0114	Wayne Baumstead
CARLSON SPECIALTIES	(312) 555-0116	Wanda Faber-Carlson
CENTRAL CALIBER, INC.	(713) 555-0116	John Cavell
CHICAGO CITY TAX DEPT.	(312) 555-0117	Joe Hedin
CHICAGO RENT-ALL	(312) 555-0118	Riano Naar
CICUT DISTRIBUTING WEST	(204) 555-0119	Jean Ryder
CONFEX, INC.	(314) 555-0122	Bob Larson
CONNECT ENTERPRISES, INC.	(415) 555-0121	Maxwell Dixon
COMPUTER TRAINING SYSTEMS	(314) 555-0121	Maheia Rust
CONSUMER MAGAZINE	(000) 000-0000	
CONTINENTAL CONNECTION	(403) 555-0124	Mark Reynolds
COVLEY ENGINEERING	(000) 000-0000	Jason Goches
CRUGER ENGINEERING COMPANY	(800) 555-0126	Kalin Rasthead
DISTANT TRAVEL CANADA	(514) 555-0143	Vanessa Jones
DODICKI CATERING	(312) 555-0128	Tony Dodicki, Jr.
ELECTRONIC SERVICES	(204) 555-0120	Brian Dixon
ELECTRONIC TELEPHONE CO.	(204) 555-0129	Ron Olson
FABRICATION COMPANY	(800) 555-0163	Jean LaFontaine
G & K CLEANING	(312) 555-0137	Janice Samuels
GARDNER SERVICES	(813) 555-0126	Jack Vail
GREEN LAKE WINE COMPANY	(201) 555-0135	Benny Wayne
GREENWOOD TRUST COMPANY	(800) 555-0127	Kim Anderson
GUNTHART SOUND ENGINEERS	(000) 000-0000	Garrett Swift
HARVEY, ELLIS & McGLAW, LTD.	(312) 555-0141	Raymond Ellis
HILLERBROOK	(000) 000-0000	
HIFI BROKERAGE SERVICE	(709) 555-0131	John Hill
IAN MARSH	(298) 555-0162	Ian Marsh

*EASILY MARK OR UNMARK VENDORS or invoices from the payment batch.*

*LIST-BASED NAVIGATION makes it easy to select vendor transactions and drill down to analyze transaction details.*

## FEATURES

## PAYABLES MANAGEMENT

<b>Immediate Information</b>	Find answers instantly to Accounts Payable and Vendor Activity questions with views of un-posted, posted, and historical transactions, plus complete vendor, credit, payment, and other information.
<b>Comprehensive Vendor Information</b>	Streamline your vendor information with vendor categories for consistent record maintenance and comprehensive data, including addresses, shipping methods, default purchase accounts, and user-defined information.
<b>Installment Management</b>	Automate your vendor installment payments by creating schedules, calculating interest, amortizing amounts, and forecasting the impact of variable interest rates, payment amounts, and installment changes.
<b>Expenditure Control</b>	Manage expenditures with full control over check runs and tracking.
<b>Control Account Management</b>	Manage your Payables control accounts by reporting segments, such as Cost Center, division, department, program or fund, and display a breakdown by segment values of your central control Payables account. Eliminate the need to manually reconcile reporting segments and get a true account of amounts owing by segment value.
<b>Automatic Posting</b>	Automate posting for each vendor to the designated General Ledger account for recurring transactions, or streamline distribution for vendors without specified purchase accounts.
<b>Fewer, More Accurate Check Batches</b>	Edit individual checks in a batch before processing by viewing all vendors and invoices in a single window, and then marking and unmarking vendors and payments before release.
<b>Multiple Vendor Remit-to Addresses</b>	Create separate checks for multiple Remit-To addresses for vendors without having to set up separate vendor records for each.
<b>1099 Enhancements</b>	Increase flexibility in defining 1099 information, specifying a default 1099 tax type and box number for a vendor, or adjusting 1099 tax types and box amounts by transaction. Print in multiple boxes on a single 1099 form or print multiple 1099s based on tax type for a single vendor.
<b>Subledger Reconciler</b>	Identify reconciliation differences between Payables Management and General Ledger.
<b>Workflow</b>	Leverage the workflow provided in Microsoft® Office SharePoint® Server to route a Payables Management batch to one or more individuals for approval.
<b>Complete Payables Reporting</b>	Create a comprehensive suite of Payables reports that can be sorted by calendar or fiscal year with on-screen display and search, or combine with other Microsoft Dynamics GP modules, such as Report Writer or Crystal Reports, for greater reporting flexibility.

For more information about Payables Management in Microsoft Dynamics GP, visit [www.microsoft.com/dynamics/gp](http://www.microsoft.com/dynamics/gp).